

PAULSBORO BD OF ED-01504020 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Special Provisions Options	Special Provisions Options	BILLINGSPOINT	2115	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/06/2020 03:36 PM	CAP Accepted			
	CAP Submitted Nick Carbo 03/06/2020 01:51 PM	CEP application will be amended to reflect correct verified data.			
	Flagged Amy Martin 01/10/2020 10:40 AM	Data reviewed. Current ISP: 63.13, so claiming percentages will remain at 100% Base Year April 1, 2019 (submitted 3/18/2019) DC 699 + HMR 22= 721 Enrollment as of 3/18/19 1142 721/1142=63.13 x 1.6 CEP application will be amended to reflect correct verified data.			
Meal Counting and Claiming	Meal Counting and Claiming		314	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/06/2020 03:35 PM	CAP Accepted			
	CAP Submitted Nick Carbo 03/06/2020 01:51 PM	The approved SFA/Sponsor Application indicates that the SFA participates in the ASSP at all four of its sites. No sites are currently participating in the ASSP. The application housed in SNEARS has been updated to remove ASSP at all four sites. No further corrective action is required.			
	Flagged Amy Martin 01/10/2020 11:28 AM	The approved SFA/Sponsor Application indicates that the SFA participates in the ASSP at all four of its sites. No sites are currently participating in the ASSP. The application housed in SNEARS has been updated to remove ASSP at all four sites. No further corrective action is required.			
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern	BILLINGSPOINT	4	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:43 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 12:08 PM	The Pre k menu has been developed and implemented on 2/1/20			
	Flagged Amy Martin 01/10/2020 11:30 AM	Breakfast cereal served to Preschool students must have no more than 6 grams of sugar per dry ounce. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern	BILLINGSPOINT	12	02/10/2020	CAP Accepted

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Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:43 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 12:07 PM	Juice will only be on the menu and served for the breakfast program in order to comply with the Pre-K menu regulations. This was implemented on 1/10/20			
	Flagged Amy Martin 01/10/2020 11:29 AM	Juice must only be served, at a maximum, of once per day. Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American	BILLINGSPORT	1408	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:42 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 12:06 PM	Temperature logs are posted for all refrigeration/Freezer units and completed daily. This was implemented on 1/10/20			
	Flagged Amy Martin 01/10/2020 11:28 AM	SFA did not have temperature logs on the day of review. Temperature logs must be completed, maintained and filed for each school service site. One refrigerator, behind the service line, did not have a thermometer or temperature log. Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review	BILLINGSPORT	501	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:42 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 12:04 PM	The students receive their breakfast items in the APR prior to going to the classrooms. All students will receive a complete reimbursable meal in order to be marked off on the CEP Meal tally sheet. This was implemented on 1/13/20			
	Flagged Amy Martin 01/10/2020 11:27 AM	Teachers distributing the meal benefits at breakfast and marking the rosters are required receive training on how to accurately recognize a reimbursable meal under offer versus serve (OVS). Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review	BILLINGSPORT	318	02/10/2020	CAP Accepted

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Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:42 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 12:02 PM	<p>Breakfast counts are being taken prior to the students leaving the APR and will no longer be taken in the classroom. The students receive their breakfast items in the APR and are marked on the CEP Tally sheet as they leave the APR with a complete meal.</p> <p>Lunches in the classroom, once the reimbursable meal is delivered to a student, the teacher will mark off the students name on the appropriate roster and returned to the cafeteria in order to be counted in the POS as a reimbursable meal.</p> <p>These were implemented on 1/13/20</p>			
	Flagged Amy Martin 01/10/2020 10:42 AM	<p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast and lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child.</p> <p>The State Agency has determined that the inaccurate counting of meals observed at breakfast AND lunch are ongoing systemic problems. The meal counting system must be corrected.</p> <p>Explain, in detail how the findings were corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation for both breakfast and lunch. Fiscal action will be taken. An over claim may be assessed.</p>			
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period	BILLINGSPOORT	325	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:42 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 11:59 AM	<p>Breakfast counts are being taken prior to the students leaving the APR and will no longer be taken in the classroom. The students receive their breakfast items in the APR and are marked on the CEP Tally sheet as they leave the APR with a complete meal. This was implemented on 1/13/20</p>			
	Flagged Amy Martin 01/10/2020 10:41 AM	<p>Breakfast counts by category must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim.</p> <p>Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review	BILLINGSPOORT	404	02/10/2020	CAP Accepted

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Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:42 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 11:57 AM	Signage has been posted identifying the components of the reimbursable lunch at the beginning of the serving line as well as at specific locations on the serving line. Signs regarding taking more than one 1/2 cup fruit and/or vegetables has been posted on the serving line. This was corrected on 1/13/20.			
	Flagged Amy Martin 01/10/2020 10:39 AM	<p>Signage must be posted identifying the components of the reimbursable lunch. Posting only a menu does not meet this requirement.</p> <p>Additional signage is needed to educate students that they can select more than one vegetable since the vegetables are served in 1/2 cup quantities.</p> <p>Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	BILLINGSPORT	409	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:42 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 11:55 AM	1/2 cup of cooked and 1/2 cup of cooked vegetables will be offered everyday for lunch. All vegetables will be represented on the daily productions sheet. This will be implemented on 1/10/20			
	Flagged Amy Martin 01/10/2020 10:38 AM	<p>At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. On Monday, November 18, 2019, the production records show that only 1/2 cup of the required 3/4 cup vegetable was offered to students.</p> <p>Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			

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Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review	BILLINGSPOINT	403	02/10/2020	CAP Accepted
Corrective Action History	CAP Accepted Amy Martin 02/19/2020 01:14 PM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 11:53 AM	Two varieties of milk are offered daily. This was implemented on 1/13/20			
	Flagged Amy Martin 01/10/2020 10:37 AM	A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review	BILLINGSPOINT	500	02/10/2020	CAP Removed
Corrective Action History	CAP Removed Amy Martin 01/10/2020 10:52 AM	CAP Removed			
	Flagged Amy Martin 01/09/2020 11:48 AM	At breakfast, under offer versus serve, 4 food items from the 3 required meal components must be offered to students in minimum required quantities. Students must select a minimum of 3 food items in the required portion size. One of the food items selected must be at least ½ cup fruit and/or vegetable. Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Community Eligibility Provision	Community Eligibility Provision		2109	02/10/2020	CAP Removed
Corrective Action History	CAP Removed Amy Martin 01/10/2020 10:36 AM	CAP Removed			
	Flagged Nick Carbo 10/18/2019 10:12 AM				
Civil Rights	Civil Rights		810	02/10/2020	CAP Removed
Corrective Action History	CAP Removed Amy Martin 01/09/2020 12:22 PM	CAP Removed			
	Flagged Amy Martin 01/09/2020 11:24 AM				
Professional Standards	Professional Standards		1206	02/10/2020	CAP Removed
Corrective Action History	CAP Removed Amy Martin 01/09/2020 12:19 PM	CAP Removed			
	Flagged Nick Carbo 10/17/2019 07:00 AM				
Group 1: CA Count (2)				02/10/2020	CAP Accepted

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	Section	Form subsection	Site	Question #	
	Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review	BILLINGSPORT	406	
	Dietary Specification Assessment Tool (On Site Observation)	Dietary Specification Assessment Tool (On Site Observation)	BILLINGSPORT	20	
Corrective Action History	CAP Accepted Amy Martin 03/04/2020 11:43 AM	CAP Accepted			
	CAP Submitted Nick Carbo 02/14/2020 12:10 PM	The CACFP Prek Menu meal pattern was developed and implemented on 2/1/20			
	Flagged Amy Martin 01/10/2020 11:02 AM	<p>The correct age/grade appropriate meal patterns for breakfast and lunch must be followed. This is intended to result in age-appropriate and nutritious meals. Since the Preschool students are not co-mingled with the older grades, they must be served meals that meet Child and Adult Care Food Program (CACFP) Preschool meal pattern. Separate production records for the Preschool meals must be kept. More information regarding the CACFP Preschool meal pattern can be found at:</p> <p>https://fns-prod.azureedge.net/sites/default/files/resource-files/ServingSchoolMealstoPreschoolers.pdf</p> <p>Explain in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			